

**CLINICAL AND LABORATORY STANDARDS INSTITUTE**  
**VOLUNTEER**  
**- Disclosure of Interests & Copyright -**

Four fundamental principles govern Clinical and Laboratory Standards Institute's (CLSI) consideration of participation by individuals with vested interests:

- 1) Decisions made on behalf of CLSI and works published by the organization must be developed by processes that allow opportunity for fair and open discussion by any interested parties.
- 2) CLSI must ensure that there is adequate scientific expertise represented on committees, subcommittees and working groups.
- 3) To ensure adequate expertise, and to promote expression of a variety of views, individuals may participate in the process even if they have vested interests.
- 4) Disclosure of interests of all participants shall be made at the beginning of the process of developing a consensus document, or in my affiliation with CLSI. Disclosure of interests will be available for review by request of interested parties.

To implement this policy, CLSI requires that all nominees for elected office and committees, subcommittees, task forces, or working groups complete a disclosure of interests form (see Section 4.9.1 of CLSI's *Administrative Procedures*). Information on disclosed interests will be kept on file at the Executive Offices. Disclosed interests will be part of the record as the consensus document is advanced through the CLSI committee and Board of Directors voting stages.

In addition to the above fundamental principles, CLSI believes that under no circumstances should any staff, elected officers and Board members, and volunteers appointed to any CLSI activity accept gifts, favors, discounts or anything else of value, over and above normal professional courtesies, from anyone with a vested interest or stake in the outcome of a matter being considered by CLSI.

Contributions made to a CLSI work with which I am involved will be original and will not knowingly infringe on the copyright or any other right of any third party. In addition, as a copyrighted CLSI work, CLSI will be the owner of any such contribution.

For Government employees, your signature represents that you participated in the development of a CLSI consensus document as part of your official duties and cannot claim or assign copyright.

I certify that I have read and understand the above CLSI Disclosure of Interests and Copyright policy. To the best of my knowledge, I have disclosed all information about my interests relevant to the subcommittee(s) or area committee(s) for which I am being considered. If being considered for the CLSI Board of Directors, I have disclosed information about such interests as they relate to all CLSI activities.

Check all that apply and fill in specific names.

Working Group on \_\_\_\_\_  
Subcommittee on \_\_\_\_\_  
Area Committee on \_\_\_\_\_  
Board Committee \_\_\_\_\_  
Board of Directors \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

**(I understand that disclosed interests will be a part of the record as consensus documents are advanced through the CLSI committee and Board of Directors voting stages and that the information will be kept on file at the CLSI Executive Offices.)**

Date \_\_\_\_\_

...continued

**DISCLOSURE OF INTERESTS**

Name and credentials: \_\_\_\_\_  
Title or Position: \_\_\_\_\_  
Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Briefly describe employer's interest in the field to be addressed by the above listed committee:

**G** General interest in health care/quality/standards.

**G** Specific interest (please describe):

Personal, Professional, and Financial Interests

Relevant to the field(s) of work<sup>1</sup> in which I would be involved with CLSI, I list below the organizations and activities with which I participate. For example, please list any faculty appointments, professional society memberships, other boards or committees, professional licenses or honors, patents, publications, grants received and public presentations given in the past 3 years related to your CLSI activities. **(A curriculum vitae may be attached to supply the requested information.)** You should also list any controlling financial interest or benefit you may hold or have received, which your colleagues would need to know in order to fairly assess the basis of your position related to the CLSI activities.

**Personal and Professional Interests:**

**Financial Interests or Benefits:**

**PROMPTLY NOTIFY THE EXECUTIVE OFFICES FOR ANY ADDITIONS OR CHANGES. YOU WILL ALSO BE ASKED TO UPDATE THIS INFORMATION AND PROVIDE A CURRENT CV UPON ANY REAPPOINTMENT, REELECTION OR AT LEAST EVERY THREE YEARS.**

<sup>1</sup> You need not include professional and personal interests and activities unrelated to the field in which you would be working with CLSI.

A subcommittee member should consider all interests and activities that relate to the specific topic under consideration by the subcommittee. For example, if you have authored a textbook on hematology, but have been nominated for the Subcommittee on Antimicrobial Susceptibility Testing, you need not list this activity. Were you nominated to serve on the Area Committee on Hematology, you would list this activity. A member of an area committee would have to consider a broader range of interests than a subcommittee member, and a member of the Board of Directors would have to consider interests and activities relevant to all CLSI activities.